

<b>Title: "IT'SUGAR" Scope of Work</b>
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**Summary:** Services will take place after closing time without the presence of store staff. Keys will be provided to crew but must be returned the next morning when crew returns to get the work order signed off. **Re-keying charges will apply to any crew that does not return keys the next morning after the service. Crews are required to check into each service by calling on store phone to Service Channel IVR- instructions to call in will be on work order. All fixtures on wheels are moved and the exposed floor serviced.** You are required to check with store staff on what fixtures are not moved for each service. Fixtures that plug into the wall outlets are never moved.

**Required Equipment/Chemical Checklist:**

Low Speed floor buffer w/ solution tank	Mop buckets/Rinse Mops/Flat Mop
Nylo-Grit Brush wheel (for tile floors)	Red, White pads (wood/vct floors)
Wet/dry shop Vacuum w/ squeegee wand	Blue, Green, pads (scrubs and strips)
Doodle bug and deck brush	Betco Sure Cure Acrylic Urethane Finish
Degreaser and neutral cleaner	Quality Floor Stripper

**NOTE:** For all services listed below you are required to move all fixtures on wheels and any other movable objects on floor out of your way. Some stores will have a large round fixture that requires 2 techs to move very carefully. Vacuum or sweep all floor types thoroughly including all corners and edges. Replace all items moved back to their original place.

**Wood Laminate (Pergo) Floors:**

- Vacuum and/or sweep the entire floor making sure to get into all corners and edges and underneath fixtures you are not able to move.
- Lightly mist floor with neutral cleaner using a spray bottle and buff floor using a low speed buffer (175 rpm) with a red pad. Repeat process until floor is clean and no swirl marks are left in the floor from the buffer.
- Inspect floor for any residue left and rinse mop floor as needed.

**Ceramic Tile Floors Scrub/Rinse Service:**

- Scrub floor with low speed using neutral cleaner or degreaser. A nylo-grit brush wheel will be used to ensure all grout lines are left clean. Use a doodle-bug or deck brush to scrub corners and edges.
- Remove dirty solution water and rinse mop floor until clean.

**SVT (Solid Vinyl Tile Flooring)**

**Periodic Deep Cleaning Scrub/Recoat Service:**

- Vacuum and/or sweep the entire floor making sure to get into all corners and edges and underneath fixtures you are not able to move.
- Apply Neutral cleaner to SVT floor thoroughly using mop and allow dwelling time of 5-10 minutes without letting solution dry.
- Use a doodle-bug to scrub corners and edges
- Use a low speed floor scrubber with a blue-green pad and remove all built up dirt/grease from SVT flooring. **Never use black stripping pads on SVT flooring.**
- Remove dirty solution water from floor and rinse mop floor clean.
- Apply 3 coats of Betco Sure Cure Finish to VCT allowing dry time between coats.

**SVT (Solid Vinyl Tile Flooring)****Periodic Deep Cleaning Strip/Wax Service:**

- Vacuum and/or sweep the entire floor making sure to get into all corners and edges and underneath fixtures you are not able to move.
- Apply stripper solution to SVT floor thoroughly using mop and allow dwelling time of 5-15 minutes without letting solution dry.
- Use a doodle-bug to scrub corners and edges
- Use a low speed floor scrubber with a blue-green pad and remove all old finish from SVT flooring. Never use a black pad (stripping pads) on SVT flooring.
- Remove dirty solution water from floor and rinse mop floor clean.
- Depending on program service type, apply five coats of Betco Sure Cure Finish to SVT allowing dry time between coats.

**VCT/LVT/Terrazzo/Concrete Floor Areas:****Strip/Reseal Service:**

- Apply Stripper solution to VCT floor thoroughly using mop.
- Use a doodle-bug to scrub corners and edges
- Use a floor scrubber with a stripping pad (black) removing all of the old floor finish. Remove dirty solution water and rinse floor clean.
- Apply five coats of Betco Sure Cure Finish to VCT allowing dry time between coats.

**Scrub/Recoat Service:**

- Apply Neutral cleaner to VCT floor thoroughly using mop
- Use a doodle-bug to scrub corners and edges
- Use a low speed floor scrubber with a scrubbing pad (red-green) removing the top layer of floor finish. Remove dirty solution water from floor and rinse mop floor clean.
- Apply 3 coats of Betco Sure Cure Finish to VCT allowing dry time between coats.